



# STATE OF IOWA

CHESTER J. CULVER, GOVERNOR  
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DEPARTMENT OF HUMAN SERVICES  
CHARLES J. KROGMEIER, DIRECTOR

## INFORMATIONAL LETTER NO. 874

**DATE:** January 15, 2010

**TO:** Iowa Remedial Service Providers

**ISSUED BY:** Iowa Department of Human Services, Iowa Medicaid Enterprise

**RE:** New FAX Number for Remedial Progress Notes and Remedial Progress Notes  
Re-evaluation Request/Supplemental Documentation

**EFFECTIVE:** February 1, 2010

The Iowa Medicaid Enterprise (IME) is continuously striving to simplify work processes and to increase efficiency for both the Medicaid program and providers. In order to help expedite the processing of remedial progress notes, FAX number **515-725-0420** has been established specifically for receiving the required submission of all remedial progress notes. The Medical Services Remedial Service FAX number 515-725-0931 should not be used after February 1, 2010 for submitting remedial progress notes or requests for re-evaluation and additional documentation related to progress note review. Use of the Remedial Service FAX number may cause an unnecessary delay in processing your progress notes or requests for re-evaluation.

The Remedial Fax Cover Sheet has been updated to reflect the new fax number for remedial progress note activity. The updated form can be found at <http://www.ime.state.ia.us/Providers/RemedialServices.html>. Please use the Remedial Fax Cover Sheet when submitting Remedial progress notes.

The mailing address: IME, Medical Services, P.O. Box 36478, Des Moines, Iowa, 50315 remains the same.

If you have any questions, please contact the IME Provider Services Unit, 1-800-338-7909, locally 515-725-1004 or by e-mail at [imeproviderservices@dhs.state.ia.us](mailto:imeproviderservices@dhs.state.ia.us).